

# YEAR 1 - 6 DAILY PROCEDURES

## Between 8:00am - 8:30am

Use Drive-thru or walk to entry point together.

Give a hug and say 'see you later'.

Head off to start your day.

IF YOU ARRIVE AFTER 8:35AM PLEASE ENSURE YOUR CHILD SIGNS IN AT THE ADMIN OFFICE AND THEN INDEPENDENTLY MOVES TO THEIR CLASSROOM.

## Between 2:55pm - 3:00pm

Enter Drive-thru or wait at your child's designated collection point.

Chat with other families.

Greet your child. Say good bye to friends and head off home for the afternoon.

*WE LOVE YOU CATCHING UP AS COMMUNITY BUT PLEASE ENSURE NO CHILDREN ARE ON PLAYGROUNDS OR RUNNING AROUND PLAYING AT COLLECTION POINTS AFTER 3:10PM EACH AFTERNOON.*